



ALERTUS®



ST. CLAIR
COLLEGE

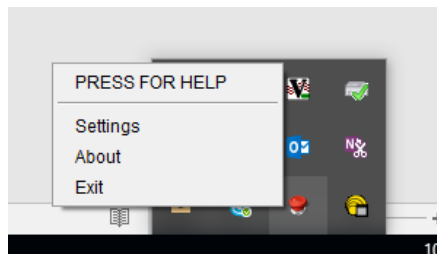
PANIC BUTTON INSTRUCTIONS

EMPLOYEE DESKTOP/LAPTOP & TEACHER STATIONS

Alertus Desktop Activator serves as a desktop panic button. The button uses setting defined by the user for room, building, name, and phone number. It sends the predefined settings to the Campus Security & Emergency Services. Software Panic Buttons can be activated in one of three ways:

From the System Tray

Left click on the
Alertus Desktop System Tray



Send Alert by selecting the **Send Alert button**. All information is optional (Name: *field will auto populated given the name of the person logged into the computer*).

Request Emergency Assistance

Enter information about your emergency

HELP

Building:

Room #:

Name: *

Phone Number:

Incident Type:

Intruder

Hostile Individual

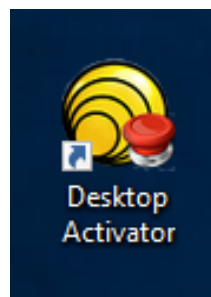
Medical Emergency

Other

Incident Description:

From the Desktop Icon

Double click the Desktop Activator icon.



Additional information available at: <http://www.stclaircollege.ca/security/>